**VERMONT BOARD OF LIBRARIES**

**DRAFT MINUTES OF MEETING**

**DRAFT**

**January 14, 2020**

**10:00 a.m. to 12 p.m.**

**Saint Michael's College**

**Durick Library**

**Special Collections Room**

**One Winooski Park, Colchester**

**Members present:** Bruce Post (Chair), Deborah Granquist (Vice Chair), Jason Broughton (Interim State Librarian, Secretary), Tom Frank, Maxie Ewins, Linda Saarnijoki

**Others present:** Cherie Yaeger (VTLIB), Lauren Wallace (VTLIB)

**Call to Order:** Chair Bruce Post called the meeting to order at 10:00 a.m.

**Approval of Minutes:**

Draft minutes of the October 8, 2019 meeting were distributed to board members. Changes were proposed to draft minutes.

Linda Saarinjoki made a motion to approve the October 8, 2019 minutes with proposed changes. Maxie Ewins seconded. All members approved unanimously in favor to adopt the minutes of October 8, 2019.

**Organizational Meeting:**

Election of Board Officers was held. Bruce Post re-elected by unanimous vote as Chair. Deb Granquist re-elected as Vice Chair by unanimous vote.

Board Term Expirations: Bruce post went over the term expirations for each board member. Josh Fitzhugh’s 2-term limit expires February 2020. New board member will be needed. Jason or Cherie will contact the Governor’s office to talk about filling the open board position.

Maxie asked if the Board should start thinking about the next chairmen and vice chair of the board. The board decided that in January 2021 they would start working with board members on expectations of the chair and vice chair of the board, as Bruce and Deb’s terms expire in February 2022.

Discussion on meeting dates and locations for the coming year. Meetings will be held on the second Tuesday of every third month. The dates will be April 14th in Barre, July 14th in Brattleboro, and October 13th in Rutland.

**Department of Libraries Update:**

Jason talked about the reader to reader program that sends free books to state libraries which can then be distributed to public, school or academic libraries. The department also received book sets from UVM of the author Tanasi Cotes. These sets along with some other books sets the department has will be sent to libraries to use to discuss race, equity and diversity. The department has also been tasked to create a diversity plan; Jason will bring this plan to the next meeting.

The department is working to schedule management training for small and rural libraries. These trainings will be offered free to libraries. The Department is promoting Library Extension which allows a person to find the closest location of a book to them. Jason spoke on how the department is looking to update training for Narcan around the state, and preparing for the National Library Service site visit at the ABLE library in May.

The department is waiting for a bill, that Senator Ruth Hardy will be introducing, creating a study of library community ecosystems across Vermont. Deb Granquist asked what the goal is for this bill. Jason said this bill is for data gathering and an assessment of where libraries are in Vermont’s current environment. One of the goals of this bill is for the study to include recommendations on what can be improved for the future library landscape. This study will lead to discussions around rewriting library standards.

Jason told the board that VLA will be in a transition period if this bill is approved this Legislative session, as VLA officers change in the Spring. At the time of this meeting there is no one in the incoming VLA president position.

Bruce Post and Deb Granquist asked if the Vermont Public Library Foundation could help with the study. Jason said that he would look into this more to see if VPLF could help fund the study.

More discussion on VPLF followed.

**Geographic Naming:**

Lauren Wallace gave an update on geographic naming requests that the Department has received. There are two proposals slated for the April meeting, Paige Brook (was tabled by board in October) and Sugar Mountain. USGS is voting on the name Little Cow Pond in March. The department is waiting for more information on a couple of naming requests before they are brought to the board. Lauren has updated the Board of Libraries Geographic Naming procedures. These procedures are used by both the board and department staff. Updated procedures need to be reviewed and adopted by the board; this will be done at the April board meeting.

**Other Business:**

Bruce asked about the department’s new Assistant State Librarian, Janette Shaffer. Jason said that Janette has taken a load off of back so he can put all of his efforts as the State Librarian.

The department will be working with public librarians, school librarians, and students to look at new names for the Dorothy Canfield Fisher book award. Students will be able to propose names and the new name will be chosen by students.

Deb and Linda talked about how Weston is going to have a pop-up university in March. The pop-up university is going to be run through the town’s library and will offer up to 15 courses.

**Adjournment:** The meeting adjourned at 12:09 p.m.